

Request for Information

Under the Data Protection Act 1998 identifiable living individuals are entitled to receive a copy of information we hold upon payment of a fee and provision of sufficient information for us to identify the information you require. This must be provided to you within 40 days.

If you would like to receive a copy of the information held by Manor Insurance please print off this form, complete it and return it along with a cheque for £10 made payable to Manor Insurance to:

Manor Insurance
123 Queens Road
Hastings
East Sussex
TN34 1RP

You should be aware that we cannot disclose any information to you regarding any other person without their explicit consent. To this end if the policy you wish to receive information on is in more than one name or has others named on the policy you should also obtain their written authority by completing the additional sections on the form.

Full Name :

Address:

**House Number
and Street** :

Town :

County :

Postcode :

Date of Birth : / /

Type of Policy : **Motor / Commercial / Home / Travel /**

Policy Number :

Insurer :

Signature :

Additional persons connected with policy

First person

Full Name :
Address
House Number and Street :.....
Town :.....
County :.....
Postcode :.....

Date of Birth : / /

Signature :.....

Second Person

Full Name :
Address :
House Number and Street :.....
Town :.....
County :.....
Postcode :.....

Date of Birth : / /

Signature :.....

Third Person

Full Name :
Address :
House Number and Street :.....
Town :.....
County :.....
Postcode :.....

Date of Birth : / /

Signature :.....